

# Application for the use of Level 1 NSECE Restricted-Use Files

## Child Care & Early Education *Research Connections*

June 2016

Users interested in analyzing the Level 1 Restricted-Use Files from the National Survey of Early Care and Education (NSECE) must complete an online application via Research Connections/ICPSR. Applicants will be asked to provide the following information:

- Name, department, and title of Investigator
- Description of the proposed research that supports need to access all requested restricted-use data files (see note below)
- Name, email address, computer make/model, and location of data access for all Research Staff
- Requested data format (SAS, SPSS, Stata, tab-delimited ASCII or fixed-field ASCII with setups)
- Confidential Data Security Plan (non-networked computer, private-networked computer)
- Institutional Review Board approval or exemption for the research project from of the Investigator's institution
- A signed Restricted Data Use Agreement (DUA)

**Please note:** In the *Research Description* space provided in the application (see below), please specify the reasons for the request of each selected dataset, clearly describing the analytic need for each (e.g., if you are requesting access to the home-based provider file and the center-based provider file, please provide evidence of the need for both files).

The image shows two screenshots of the ICPSR application interface. The left screenshot displays the 'My Application' overview for Request #26164, with a list of sections: Investigator Information (Incomplete), Research Description (Incomplete), Data Selection (Click to add/delimitive data from your request), Data Format (Incomplete), Confidential Data Security Plan (Incomplete), IRB Review Approval (Incomplete), and Final Signatures (Incomplete). A red circle highlights the 'Research Description' section, and a red arrow points to the 'Research Description' form in the right screenshot. The right screenshot shows the 'Research Description' form with instructions: 'Please enter a description(s) of why you need the requested data. Your description(s) should address: the topic of the proposed research, why the restricted data are required.' It also includes a 'Description' text box, 'Save' and 'Cancel' buttons, and a 'Save & Continue' button at the bottom.

Access to Restricted-Use Levels 2 and 3 will be provided by NORC to approved researchers. Please see the [data file summary document](#) and the [level 2/3 access instructions document](#) for more information.